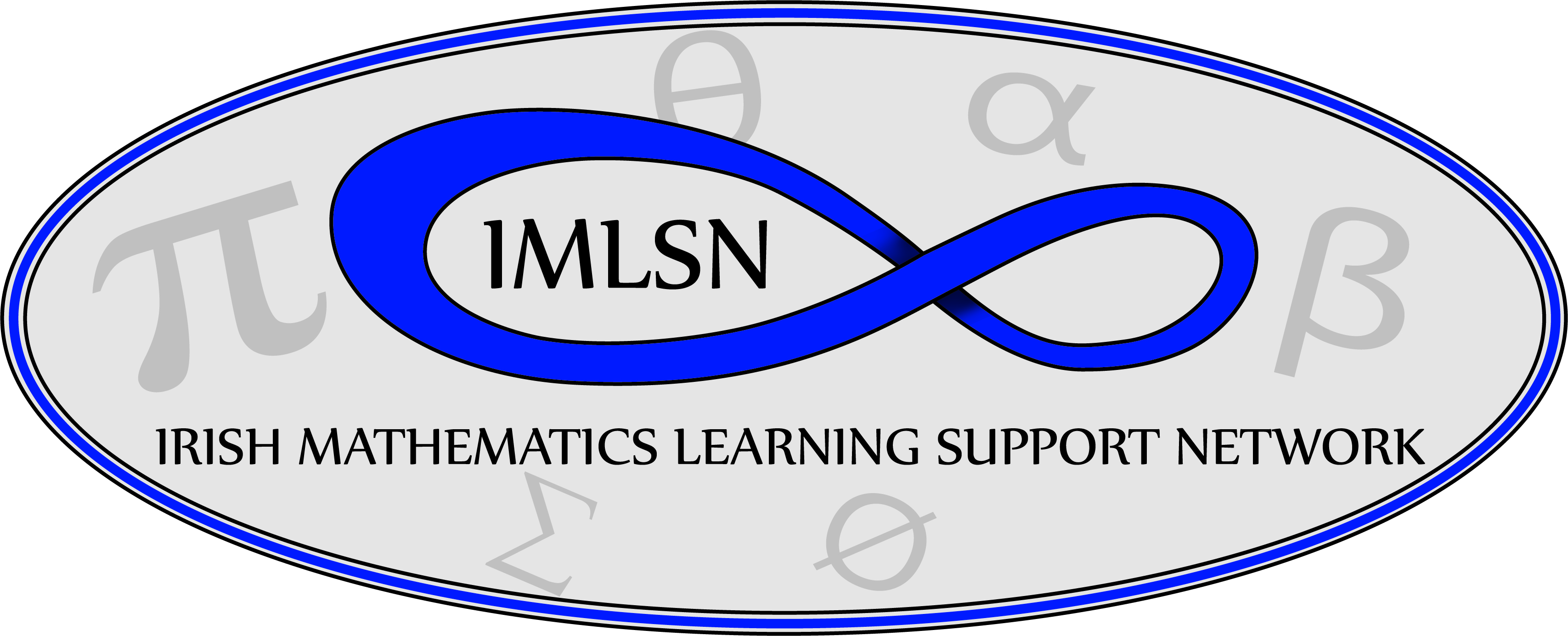
**Workshop 4: Developing as a tutor: Student insights on MLS – Tutors Dos/ Don’ts - –Reflection**



**Aim of session:** To establish a framework of knowledge and techniques to enable tutors to develop as tutors in their future work in MLS

**Learning Outcomes for session:** *At the end of this workshop the tutor will be able to*:

1 Identify the positive impact that MLS can have on students.

2 Assimilate the insights of experienced tutors of MLS into their practice.

3 Use techniques of reflection on key competencies to improve their skills as an MLS tutor on an ongoing basis.

**Facilitator instructions for workshop:**

In advance of the workshop photocopy sufficient copies of the handouts A, B, and C

**A** *IMLSN Survey \_student rating and comments about MLS services*

**B** *Experienced Tutors Do's & Don'ts Insights*

**C** *MLS tutor reflection aids (word document*

|  |  |  |
| --- | --- | --- |
| **Description** | **Resources** | **Time** |
| **Facilitator** goes through the feedback from survey/ national survey to give  tutors information on how students have said MLS positively impacts on them and uses the tables of comments to give insights into the important role tutors attitudes paly in students successfully engaging with MLS | Workshop 4 Powerpoint Presentation slides 2-8 and *IMLSN Survey \_student rating and comments about MLS services* word document | 15 min |
| **Facilitator** gets students to read the list of dos/don’ts from the experienced tutors | *Experienced Tutors Do's & Don'ts Insights* sheet | 5 min |
| **Facilitator** conducts a discussion about the dos and don’ts list. Possibly have tutors make a list of issues they might encountered in MLS and use this opportunity to talk about these and different ways to deal with them. | *Experienced Tutors Do's & Don'ts Insights* sheet | 10 min |
| **Facilitator** discusses findings from tutor survey data. | Workshop 4 powerpoint. Slides 10-17 | 10mins |
| **Facilitator** gives summary of tutor observations. Tutors discuss why the tutor observed may need to improve his/her ‘future considerations’ that are listed. | Workshop 4 powerpoint. Slides 18-21 | 5mins |
| **Facilitator** highlights the key to development as a tutor being reflection after each session In particular highlights to tutors how to use the list of prompt questions along with list of competencies to use the diary entry sheet as an aid to reflection and ongoing improvement as a tutor. Get students to spend 5 minutes fill diary entry for this workshop | Workshop 4 Powerpoint Presentation slides 22-23 and *MLS tutor reflection aids* (word document) | 15 min |

**Resources list for session:**

1. Workshop 4 Powerpoint presentation

2. *IMLSN Survey \_student rating and comments about MLS services (Handout A)*

3.  *Experienced Tutors Do's & Don'ts Insights (Handout B)*

4. *MLS tutor reflection aids (Handout C)*